



Future Leaders Class of 2020 Application

Name _____

Company _____

Position/Title _____

Years in the Seafood Industry _____

Business Mailing Address _____

Cell Phone _____

Email Address _____

Sponsoring Member
(for Non-NFI Members) _____

Emergency Contact and Phone _____

If accepted into the Future Leader Class of 2020, I agree to attend and actively participate in each session. I commit to conduct myself professionally and with integrity, treat all with respect and consideration, and be prompt.

Applicant's Signature/Date _____

Supervisor's Signature/Date _____

Send Application, Biography, and Payment to:
National Fisheries Institute
Attention: Gerrie Thomas
7918 Jones Branch Drive, Suite 700, McLean, VA 22102

- I plan to participate in the optional Brussels Session, April 22-24
- I do not plan to participate in the optional Brussels Session, April 22-24



NFI Policy Regarding Harassment & Discrimination

THE NATIONAL FISHERIES INSTITUTE FULLY SUPPORTS THE RIGHT OF ALL PEOPLE TO SEEK, obtain and hold employment without being subject to harassment or discrimination based on any legally-protected class such as race, color, creed, religion, national origin, sex, age or disability. NFI is specifically committed to maintaining a work environment free of inappropriate and disrespectful conduct and communication of a sexual nature. Toward that end, NFI adopts the following policy:

- No employee may harass another. Anyone who violates this policy will be subject to disciplinary action up to, and including, discharge.
- Any employee or supervisor who learns of harassment and fails to take corrective action pursuant to this policy will be subject to disciplinary action up to, and including, discharge.
- It is the policy of NFI to encourage employees who feel that they have been subjected to discriminatory treatment or harassment, including sexual harassment, to bring these problems immediately to the direct attention of management.
- No NFI Future Leader Participant may harass another. Anyone who violates this policy will be subject to dismissal from the Program.

DEFINITION

Sexual harassment is defined as unwelcome advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature, when:

- submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment;
- submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; and
- such conduct has the purpose or effect of substantially interfering with a person's work performance or creating an intimidating, hostile or offensive work environment.

Prohibited acts of sexual harassment can take a variety of forms ranging from subtle pressure for sexual activity to physical assault. Examples of the kinds of conduct included in the definition of sexual harassment are:

- threats or intimation of sexual relations or sexual conduct which is not freely or mutually agreeable to both parties;
- unwelcome continual or repeated verbal or physical abuses of a sexual nature including graphic commentaries about the person's body, sexually suggestive objects or pictures placed in the work area that may embarrass or offend the person, sexually degrading words to describe the person, or propositions of a sexual nature; and
- threats or insinuations that the failure to submit to sexual advances may affect a person's employment, wages, promotional opportunities, assignments, or other conditions of employment.

These examples are by no means all inclusive of the types of conduct that can constitute sexual harassment.

ENFORCEMENT PROCEDURE

1. Any employee or Future Leader participant who believes he or she has been the subject of discrimination or harassment should report the alleged act immediately to the president or senior authority.
2. If a complaint involves the president, or, if for any reason, the employee is uncomfortable bringing the complaint to the attention of the president or senior authority, then he or she shall file the complaint with the NFI attorney.
3. NFI will handle all complaints in a timely manner. NFI will endeavor to maintain the complaint and the investigation as confidential as circumstances reasonably permit. NFI will not release information concerning a complaint to third parties or to anyone within NFI who is not involved with the investigation. Nor will NFI allow anyone involved in the investigation to discuss the subject outside of the investigatory process. The purpose of this provision is to protect the confidentiality of the employee who files a complaint and to encourage the reporting of any incidents of discrimination or harassment.
4. Investigation of a complaint will normally include conferring with the parties involved and any named or apparent witnesses. Employees shall be guaranteed an impartial and fair hearing.
5. NFI will make its best efforts to protect all employees from coercion, intimidation, retaliation, interference or discrimination for filing a complaint or assisting in an investigation. The purpose of this provision is to encourage the reporting to management of any incidents of discrimination or harassment.
6. If the investigation reveals that the complaint is valid, NFI will take appropriate disciplinary and/or remedial action designed to stop the discrimination or harassment immediately and to prevent its recurrence.

I affirm that I have read and understand NFI's Policy Regarding Harassment & Discrimination in relation to both NFI Employees and my fellow Future Leaders; and agree to abide by the policy and failing to do so will result in dismissal from the Future Leaders Program.

Applicant's Signature/Date